

## **Universal Service Provision Fund (USPF)**

### **Invitation to Tender for Connection of Main Campuses of Selected Universities to their Respective Annex Campuses or Teaching Hospitals with Optic Fibre Cable (OFC) under the (UnICC) Project**

#### **(1) Introduction**

The Universal Service Provision Fund (USPF) was established to facilitate rapid achievement of national policy goals for universal service and universal access to Information and Communication Technologies (ICTs).

Part of the mandate of the USPF is to facilitate the widespread availability and usage of network and application services throughout Nigeria by providing funding through subsidies and grants for the provision of network facilities, network services and application services to rural, unserved and underserved areas or to underserved groups within an institution or community.

The USPF has designed a project called University Inter-Campus Connectivity (UnICC) which is a collaborative project between USPF and National Universities Commission (NUC) to facilitate the provision of ICT infrastructure for the Nigerian Research and Education Network (NGREN) by inter-connecting the Main campuses of Federal Universities to their respective Annex Campuses or Teaching Hospitals with the ultimate goal of interconnecting all tertiary institutions and Research Institutions through a common network.

#### **(2) OBJECTIVE OF THE PROJECT**

**The UnICC project is designed to amongst other things, achieve the following:**

- (a) Seamlessly connect the Universities and their Annex Campuses and Teaching Hospitals to achieve bi-directional communication for the purpose of sharing and accessing information.
- (b) Provide a platform for sharing bandwidth resources and creating a reverse path for backup in the event of downtime.
- (e) Provide the requisite link for voice, data, video and other multimedia services (including conference facilities).

#### **(3) SCOPE OF WORK**

**The scope of work shall include but not limited to the following:**

- (a) Obtain Right of Way (RoW) for the route which the link is to be established

- (b) Undertake all works essential and incidental to the deployment of a minimum 38 core single mode OFC between designated points within the University campuses or along the route(s) between the campuses
- (c) Provide “As built” diagram of the completed links
- (d) Provide 1 year free post implementation support and maintenance
- (e) Provide associated devices, equipment and logistics for the project

**(4) DELIVERABLES**

- (a) Submit a comprehensive completion report of UnICC OFC link between all designated points in all sites and locations. The report should list all the equipment provided, manholes/handholes, GPS co-ordinates, diagrams, acceptance test results, charts etc.
- (b) Submit manhole cover keys, Access codes, Maintenance Manuals, names of contact persons & GPS co-ordinates of each site
- (c) Submit a Final Acceptance Test report
- (d) Submit a signed Maintenance Agreement document stating the starting and end dates of 1 year support period.

**(5) PROJECT SITE/LOCATIONS**

The locations for the UnICC OFC project are listed below. Each location is considered as a Lot.

S/N	MAIN CAMPUS	ANNEX CAMPUS / TEACHING HOSPITAL	APPROXIMATE DISTANCE (km)
1	University of Maiduguri	UMTH, Bama Road	13.5
2	Michael Okpara Uni. of Agric, Umudike	Umudike Campus. Ikot Ikpene Road	3.5
3	Federal University Dutsinma	Take-off Campus, Kankara	25
4	Federal University Dutse	Teaching Hospital at Rashid Shekoni Specialist Hospital, Dutste	9.78

**(6) ELIGIBILITY CRITERIA**

All interested bidders should be private operators with relevant license(s) and experience

**(a) General Conditions**

(a) All bidders must comply with the requirements of Public Procurement Act, 2007 and interested bidders must attach the following:

(b) Evidence of incorporation with Corporate Affairs Commission. Companies must enclose certified true copies of Certificate of incorporation, Form CAC 7 and CAC 2.

(b) Certified true copies of Articles and Memorandum of Association of the Company, which must show that the Company has ICT related activities as part of its objectives.

(c) Three year Tax Clearance certificates (2013, 2014 and 2015).

(d) Evidence of Value Added Tax (VAT) registration certificate and past remittances.

(e) Audited accounts for the last three years (2013, 2014, 2015).

(f) Evidence of filing annual returns for the last three years with Corporate Affairs Commission

(g) Evidence of financial capacity to undertake the project (annual turnover of at least N100,000,000.00).

(h) A proper understanding of the ICT industry.

(i) Company profile and organizational structure, including names and resume of key personnel and technical staff with addresses and phone numbers.

(j) Current Pension Clearance Certificate from PENCOM and evidence of Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.

(k) Evidence of compliance with the Employee's Compensation Act which stipulates a remittance of 1% of the total annual emolument of workers to NSITF

(l) Evidence of registration on the National Database of Contractors, Consultants and Service providers. Bidders are requested to submit an Interim Registration Report issued by Bureau of Public Procurement (BPP) as the evidence of compliance with this requirement in line with the provision of Section 5(h) of the PPA, 2007.

(m) A sworn affidavit that the firm is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to conclusively participate in this project.

**(b) Specific Conditions:**

**Proponents shall be required to demonstrate the following minimum competencies:**

- (i) Experience in installation of Optical Fibre Cables (OFC) and equipment
- (ii) Evidence of relevant technical experience with reference to similar projects deployed
- (iii) Basic Corporate Information including expertise to deliver on the project
- (iv) Demonstrate or show evidence of similar assignments carried out in the past
- (v) An undertaking to provide free maintenance for 1 year from date of acceptance of the entire project
- (vi) Provide evidence that the Company is duly licensed to undertake installation of optical fibre cables or Telecommunications and ICT equipment
- (vii) Company must have suitably qualified Engineer with current COREN practice certificate, a certified OFC installer with internationally recognized certifications (these staff must be on the Company's PENCOM register evidenced by past remittances)
- (viii) An understanding of the OFC transmission network in Nigeria
- (ix) Experience in OFC installation, maintenance and operation
- (x) Evidence of having the necessary tools and equipment for logistics and deployment of solution (GPS devices, OTDR meters, power meter, Multimeter, 4×4 truck, Laptop, installation and splicing tools etc.)
- (xi) Evidence of payment of Annual Operating Levy (AOL) to the NCC if applicable

**(7) BID BOND**

All bids above the sum prescribed by the BPP shall be accompanied by a bid security in the amount not more than 2% of the bid price by a way of bank guarantee issued by a reputable bank acceptable to USPF in line with Section 26 (1) of the Public Procurement Act, 2007.

**(8) COLLECTION OF TENDER DOCUMENTS**

Qualified Companies wishing to respond to this Invitation must purchase a copy of the Tender Document, which provides more detailed information on the scope and requirements of the project from the Procurement Department, USPF Secretariat. A non-refundable tendering fee of N50,000.00 (Fifty Thousand Naira) only per lot is required to purchase the Tender Document which must be payable to Universal Service Provision Fund through the CBN payment gateway (REMITA) platform. Evidence of payment MUST be submitted to the Funding and Subsidy Department, USPF and copy of the receipt which must be submitted to the Procurement Department for the bid document.

#### **(9) PRE BID MEETING**

Potential bidders are encouraged to study these documents and submit any questions/clarifications that they might require.

All bidders are to note that a Pre-Bid Meeting will be held to highlight the project and to answer questions that may be there, as follows:

**Date: May 23, 2016**

**Venue: NCC Conference Room**

**Time: 12 Noon.**

Minutes of the Pre-Bid meeting would be issued within five working days after the meeting.

#### **(10) SUBMISSION OF BIDS**

(i) The Bidders shall submit three (3) copies of the Technical Bid and Financial Bid in separate sealed envelopes with the first copy marked “**Original Bid**” and the 2nd and 3rd copies marked “**Copy of Bid**”.

(ii) Each Bid Package shall be clearly marked with the following information:

- Technical Bid marked ‘USPF/TD/UNICC OFC/2016/TECHNICAL/LOT x’ at the top right hand corner.
- Financial Bid marked USPF/TD/UNICC OFC/2016/ FINANCIAL/LOT x’ at the top right hand corner.
- Bid Bond marked BB/UNICC OFC/LOT x’
- Name of Proponent on each of the enclosed document.
- Contact Name, Phone Number and E-Mail Address.

(iii) The Proponent shall also prepare one electronic copy of the Technical Bid (in CD, in a format readable by Microsoft Word or Adobe Acrobat format).

(iv) A CERTIFIED-TRUE-COPY of the tender fee receipt endorsed by Head, Procurement Department MUST be submitted in a separate envelope and marked TF/LOT x UnICC OFC/2016.

(v) All copies of the bids shall be duly signed by an authorised representative of the bidder. In the event of any discrepancy between copies, the original shall govern.

(vi) Bidders should note that technical and financial bids shall be in two separate sealed envelopes marked clearly and then put in a bigger box or envelope which shall be sealed and tamper proof. **COMBINING TECHNICAL AND FINANCIAL BIDS IN THE SAME ENVELOPE WILL LEAD TO AUTOMATIC DISQUALIFICATION**

(vii) USPF will assume no responsibility for the content of tamper evident bids or for non-compliance with the above instruction. Bids that do not comply with this section may be rejected.

(viii) Submissions may be subject to verification from relevant authorities. Fake documents and false declaration may be forwarded to the relevant prosecution authorities.

**Please note that x denotes the Lot No (1 to 5)**

All tender documents must reach the office of the undersigned **on or before July 12<sup>th</sup> 2016 by 10.00am. (KINDLY NOTE THAT BIDS WILL BE OPENED IMMEDIATELY ON THE SAME DAY BY 10.00a.m.)**

**The Secretary**

**Universal Service Provision Fund**

**Universal Service Provision Secretariat**

**Nigerian Communications Commission Head Office**

**9th Floor, 423, Aguiyi Ironsi Street**

**Maitama District, Abuja**

#### **(11) DISCLAIMER**

(a) Submissions after the date and time specified above shall be rejected.

(b) All cost incurred by bidders in response to this advert or enquiries shall be borne by such bidders and not die USPF

(c) The USPF is not bound to shortlist any bidder, and reserves the right to annul the bidding process at any time without incurring any liabilities or proffering any reasons for the annulment.

(d) This advertisement is published for information purposes, and should not be construed as a commitment or obligation on the part of the USPF to award contract.

For further clarification on this tender document please email [uspfprocurement@ncc.gov.ng](mailto:uspfprocurement@ncc.gov.ng)

**Signed: Management,**

**Universal Service Provision Fund**

**Nigerian Communications Commission Head Office, 9th Floor, Plot 423, Aguiyi Ironsi Street,  
Maitama District, Abuja, FCT. [www.uspf.gov.ng](http://www.uspf.gov.ng)**